

# **FORWARD PLAN**

*Important decisions to be taken by your Council in the next four months*

**15 MAY 2007 TO 14 SEPTEMBER 2007**

The coat of arms of Haringey Council is centered in the background. It features a shield with a white saltire (X-shaped cross) on a dark background. The shield is surmounted by a crown and surrounded by a wreath. Below the shield is a ribbon with the Latin motto 'PRO CIVITATE'.

**HARINGEY COUNCIL**

## **The Forward Plan**

The Forward Plan is a statutory document that lists all 'Key' decisions to be taken by the authority in the coming four months, as far as they are known. The plan is prepared on behalf of the Leader on a monthly basis and covers the period from the 15th day of the first month, to the 14th day of the fourth month. The plan is published at least 14 days prior to commencement of the period it covers. For example, a plan published on 01 March covers a period of four months commencing on 15 March.

The Forward Plan is updated and rolled forward on a monthly basis. As this happens, the programme will be adjusted; further Key decisions may be added, or anticipated ones may be rescheduled or removed.

Although only Key decisions are required to be included in the Forward Plan, other expected business is also included, where known, in the interests of openness surrounding the Executive's business and decision making.

A Key decision is defined by Central Government as an Executive decision, which is likely:

- to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

## **The Executive**

In Haringey, The Executive is made up of ten councillors including the Leader and is responsible for taking most of the Council's Key decisions. Like government ministers in the cabinet, each councillor is in charge of specific portfolios.

- The Executive meets monthly, with their order of business defined by the four-month rolling plan.
- The Executive makes decisions on how the Council's services are delivered.
- The Executive meets in public except when considering exempt or confidential information.

For more information on any of the items listed in the Forward Plan, or copies of relevant reports and background papers, please contact the Lead Officer identified in the Forward Plan. Members of the public can obtain copies of the reports five days before the meeting at which the key decision is to be taken. Please note that decision dates are occasionally subject to change.

For general enquiries about the Forward Plan, please contact Local Democracy and Member Services on (020) 8489 2929.

Date of meeting	Item	Short Description	Key or Non-Key Decision	Decision-making body	Executive Member & Lead Officer	Consultation and reporting arrangements	Implications for Equalities and Diversity
19-Jun-2007	<b>Financial and Performance Monitoring</b>	Monitoring report in budget service performance; consideration of budget virements	KEY	Executive	Executive Member for Finance and Executive Member for Organisational Development, Performance Management with the Chief Executive and Acting Director of Finance	This report outlines the Council's performance and budget monitoring. Services are consulted in the preparation of this report and it is circulated to all interested parties	Will consider service performance in respect of budget and performance indicators and therefore will address equalities issues
19-Jun-2007	<b>Financial Outturn 2006/07</b>	To set the outturn for revenue and capital spending for 2006/07 and approve any carry forward requests	KEY	Executive	Executive Member for Finance with Acting Director for Finance	Stakeholders and partners will be consulted as part of the accounts closing process	
19-Jun-2007	<b>Establishment of the Procurement Committee and Voluntary Sector Grants Committee</b>	To set up the Procurement Committee and Voluntary Sector Grants Committee as decision making sub bodies of the Executive for the 2007/8 municipal year, their membership and quorum	KEY	Executive	The Leader with the Chief Executive	The Executive and relevant council directorates to be consulted.	The Executive, as a requirement, will consider equality issues prior to a decision being made
19-Jun-2007	<b>Programme Highlight Report</b>	To set out the highlight report and exception report for projects that report to the Programme	NON-KEY	Executive	Executive Member for Organisational Development and Performance Management with the Chief Executive	Council Management Board were consulted in writing this report	The report sets out progress with large projects across the Council, many of which have an impact on different sections of our community. Effective management of these projects will therefore improve the services we provide to all sections of our community

Date of meeting	Item	Short Description	Key or Non-Key Decision	Decision-making body	Executive Member & Lead Officer	Consultation and reporting arrangements	Implications for Equalities and Diversity
19-Jun-2007	<b>Review of Existing CPZ Schemes for Wood Green, Seven Sisters, Green Lanes</b>	There will be 3 separate reports that will report the feedback of the review and request agreement of the recommendations	KEY	Executive	Executive Member for Environment & Conservation with Director of Urban Environment	All residents and businesses of the agreed consultation area and ward councillors and other key stakeholders	Equalities issues are covered within the report
19-Jun-2007	<b>Connexions</b>	This report will develop the proposals for the delivery of Connexions services from April 2008	KEY	Executive	Executive Member for Children & Young People and the Director of Children & Young People's Service	Consultation will include young people, parents, schools and other stakeholders	Connexions services provide universal information/advice and guidance services to young people but have a particular focus on more vulnerable groups such as NEET
19-Jun-2007	<b>Catering Service</b>	To propose arrangements for school catering	KEY	Executive	Executive Member for Children & Young People and the Director of Children & Young People	Schools consulted in September and October	Healthy eating is correlated strongly with enjoyment and achievement at school. These proposals are targeted at those eligible for free school meals, among which Black and ethnic minority pupils are disproportionately represented
19-Jun-2007	<b>Provision for Gypsies and Travellers</b>	To consider the recommendations of the CRE report "Common Ground" and the CRE feedback and agree the proposed strategic approach in Haringey	KEY	Executive	Executive Member for Children & Young People with the Director of the Children and Young People's Service	The recommendations follow a week long scrutiny visit to Haringey by the CRE. Once a strategic approach has been agreed consultation with the community on its implementation can be made	The proposals aim to raise the profile and improve services for one of the disadvantaged groups in the community
19-Jun-2007	<b>Children's Centres – Sustaining and Developing the Provision</b>	Review of 2007/8 Children's Centre's business planning process and proposals for 2008/9 service and budget planning process focusing on sustainability of the service	KEY	Executive	Executive Member for Children & Young People and the Director of the Children's Service	Full consultation with Children's Centre's staff and through the Early Childhood Forum	Children's Centre programme is designed to provide services that are easily available locally to where families live and can respond to local needs

Date of meeting	Item	Short Description	Key or Non-Key Decision	Decision-making body	Executive Member & Lead Officer	Consultation and reporting arrangements	Implications for Equalities and Diversity
19-Jun-2007	<b>Scutiny Review of Access to Health Services for Adults with Profound and Multiple Learning Disabilities</b>	To agree a response on behalf of the Executive to the recent review	NON-KEY	Executive	Executive Member for Health & Social Services and Director of Adult, Culture and Community Services	The report is based on extensive consultation with partner organisations, adults with learning disabilities and their carers	The report proposes improvements to access to health care for some of the most vulnerable members of the local community
26-Jun-2007	<b>Spine Road</b>	To appoint Highways contractor to undertake the construction of the Spine Road scheme	KEY	Executive Procurement Committee	Executive Member for Environment and Conservation with the Director for Urban Environment	The scheme is currently awaiting Planning Committee approval	Equalities issues are embedded in the development proposals
17-Jul-2007	<b>Financial &amp; Performance Monitoring</b>	Monitoring report on budget and service performance; consideration of budget virements	KEY	Executive	Executive Members for Finance and Organisational Development & Performance Management with the Chief Executive and the Acting Director of Finance	This report outlines the Council's performance and budget monitoring. Services are consulted in the preparation of this report and it is circulated to all interested parties	Will consider service performance in respect of budget and performance indicators and therefore will address equalities issues
17-Jul-2007	<b>Programme Highlight Report</b>	To set out the highlight report and exception report for projects that report to the Programme	NON-KEY	Executive	Executive Member for Organisational Development and Performance Management with the Chief Executive	Council Management Board were consulted in writing this report	The report sets out progress with large projects across the Council, many of which have an impact on different sections of the community. Effective management of these projects will therefore improve the services we provide to all sections of our community
17-Jul-2007	<b>Financial Planning 2008/09 - 2010-2011</b>	To set out financial strategy issues for the three year planning period and to propose a process for setting the budget 2008/09	KEY	Executive	Executive Member for Finance with the Acting Director of Finance	The consultation arrangements for the budget will apply	Equalities issues are embedded in the business planning process

Date of meeting	Item	Short Description	Key or Non-Key Decision	Decision-making body	Executive Member & Lead Officer	Consultation and reporting arrangements	Implications for Equalities and Diversity
17-Jul-2007	<b>Capital Strategy</b>	To set out a Capital Strategy for the next five years	KEY	Executive	Executive Member for Finance with Acting Director of Finance	Consultation with key partners and asset users	Equalities issues will be linked via needs analysis for asset use
17-Jul-2007	<b>Annual Report on School Places</b>	Sets out the latest analysis of demand and provision of school places with recommendations for school organisation changes, if appropriate	KEY	Executive	Executive Member for Children & Young People and the Director of the Children and Young People's Service	Drafts of the analysis will be widely circulated and discussed with interested parties in advance of the meeting. If changes are required, these will be subject to statutory consultation	Ensuring a sufficient number of school places in the right area is a key task for the council, together with maximising the extent that we can meet parental preference. Successful schools providing places are at the heart of neighbourhood regeneration, which in turn is central to promoting social inclusion
24-Jul-2007	<b>Connexions</b>	There is likely to be a procurement exercise for the delivery of some Connexions services from April 2008	KEY	Executive Procurement Committee	Executive Member for Children & Young People and the Director of the Children and Young People's Service	Consultation will include young people, parents, schools and other stakeholders	Connexions services provide universal information/advice and guidance services to young people but have a particular focus on more vulnerable groups such as NEET
24-Jul-2007	<b>Seven Sisters Junior School</b>	Development of a Children's Centre	NON-KEY	Executive Procurement Committee	Executive Member for Children & Young People and the Director of the Children and Young People's Service	A consultation event was held on the 15th November 2006 where the school, councillors and other interested parties attended and issued comments for inclusion in the final scheme. The Local Planning group was formed and meet monthly to include issues surrounding development of the Children's centre	The Centre will provide accessible services to local families. These include health care workers, Job Centre Plus, group activities, training

Date of meeting	Item	Short Description	Key or Non-Key Decision	Decision-making body	Executive Member & Lead Officer	Consultation and reporting arrangements	Implications for Equalities and Diversity
24-Jul-2007	<b>Bounds Green Junior School</b>	Development of a Children's Centre	NON-KEY	Executive Procurement Committee	Executive Member for Children & Young People and the Director of the Children and Young People's Service	A number of schemes have been discussed with the School Head and the governing body are due to meet in March 2007 to provide direction as to development of the Children's Centre	The Centre will provide accessible services to local families. These include health care workers, Job Centre Plus, group activities, training etc
24-Jul-2007	<b>Campsbourne Junior School</b>	Development of a Children's Centre	NON-KEY	Executive Procurement Committee	Executive Member for Children & Young People and the Director of the Children and Young People's Service	A consultation event was held on the 11th December 2006 where the school, councillors and other interested parties attended and issued comments for inclusion in the final scheme. The Local Planning group was formed and meet monthly to include issues surrounding development of the Children's centre	The Centre will provide accessible services to local families. These include health care workers, Job Centre Plus, group activities, training